

WHITE OAK LANDING, SECTION III HOA

MEETING MINUTES OF THE BOARD OF DIRECTORS

July 26, 2018

DIRECTORS PRESENT:

Kenneth Easterling, President
Garret Long, Vice President
David Stouffer, Director
Fritz Langford, Director

MANAGEMENT IN ATTENDANCE:

Melissa Klak, Community Manager, Inframark

I. Call Meeting to Order:

In accordance with the By-Laws for White Oak Landing, Section III, HOA Article VI Section 1. A regular meeting of the Board of Directors ("Board") was held on Thursday, July 26, at 6:30pm in the White Oak Landing Park Pavilion located at 10851 Tryon Dr., Houston, TX 77065

Mr. Easterling confirmed there was a quorum present and called the meeting to order at 6:33 p.m.

II. Resident(s) / Guests(s)

Mr. Billy Wilkes with Flock Security presented information related to Security Cameras. The Board requested formal proposal be submitted, then reviewed at the next meeting

III. Approval of Previous Meeting Minutes:

- A. The Board reviewed the meeting minutes from June 28, 2018 Board of Directors meeting. A *motion* was made to approve the minutes with no changes. The *motion* was *seconded* and *unanimously approved*.

IV. Past Business/ Updates

A. Ratify Expenses – N/A

B. Updates & Pending Items

- i. Mrs. Klak informed the Board that MTM Electric is scheduled to be onsite next week to provide a cost for electrical repairs located at the entry.
- ii. The Board failed to receive any additional information from White Oak Springs Board of Directors, as such, opted to decline the proposed Shared Use Agreement proposition.

V. New Business

A. Proposals

- i. Mrs. Klak presented the Board with a proposal from Cody's Tree Service in the amount of \$2,327.38 for trimming of trees located in the park area. A *motion* was made to approve the proposal from Cody's Tree Service. The *motion* was *seconded* and *unanimously approved*.
- ii. Mrs. Klak presented the Board with a proposal from 24 Hour Networks, as a proposed option for pool access in the future. The proposal detailed, an access card reader and install \$7,934 and 2500 Access Cards (2 per lot) \$7,869.87.

B. Contract

- i. Mrs. Klak notified the Board that correspondence was received, via email, on July 24, 2018 from Waste Management describing the Service Contract between White

Oak Landing and Waste Management expires on August 31, 2018. Mrs. Klak explained she is currently awaiting additional information related to renewal.

C. Inquires/ Clarification/Other

- i. The Board reviewed and made various adjustments to the ARC Guidelines. Mrs. Klak advised the Board that the amended ARC Guidelines will be provided at the next meeting for review.
- ii. The Board established the 2018 Annual Meeting of Members will be held on November 14, 2018 at the White Oak Landing park pavilion. Mr. Lang requested to be placed on the ballot to serve another term.

VI. Financials

- i. Mrs. Klak presented, and the Board reviewed the financial reports through June 2018

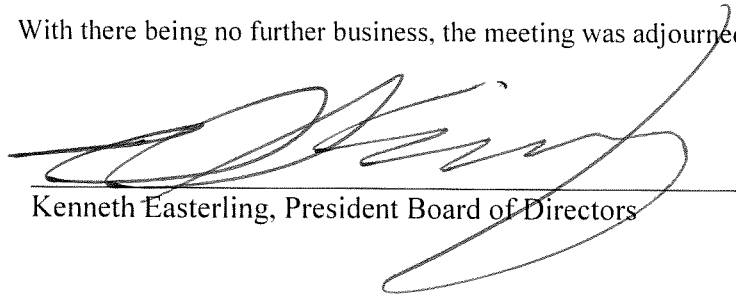
The Board adjourned open session at 7:20p.m.

EXECUTIVE SESSION

The Board unanimously agreed to enter executive session at 7:20 p.m. at which time they received delinquency information. The Board provided direction to Mrs. Klak regarding the handling of delinquent matters.

Upon re-entering open session, the Board ratified *approval* to have Compliance Matter 1146915, Compliance Matter 1146929, Compliance Matter 1146914 (*majority*), Compliance Matter 1146926, Compliance Matter 1159412 forwarded to the attorney to begin legal process in the event the matter was not cured upon next inspection.

With there being no further business, the meeting was adjourned at 7:33 p.m.



Kenneth Easterling, President Board of Directors

8/30/18

Date