

White Oak Landing Community Improvement Association, Inc.

MINUTES OF THE 2016 ANNUAL MEETING OF MEMBERS
WHITE OAK LANDING COMMUNITY IMPROVEMENT ASSOCIATION, INC.
HELD OCTOBER 20, 2016 AT 7:00 P.M. AT LAMKIN ELEMENTARY SCHOOL CAFETERIA
11521 TELGE RD, CYPRESS, TEXAS, 77429

Attendees:

Board of Directors

Ken Easterling
Cori Nederpelt
Fritz Lang

Planned Community Management, Inc.

Melissa Klak, Community Manager
Casandra Sadberry, Administrative Assistant

Pursuant to the meeting notice attached hereto as Exhibit "A", an Annual Meeting of Members for White Oak Landing Community Improvement Association, Inc. was held on Thursday, October 20, 2016

- I. Call to Order
The meeting began at 7:05p.m a quorum of 10% of members was not met. In accordance with Article III, Section 4 of the Amended By-Laws the meeting adjourned and was immediately reconvened at 7:07pm and members counted as present severed and confirmed quorum
- II. Introductions
Community Manager, Melissa Klak, began the meeting with introductions of the attendees to include the association staff and Board Members.
- III. Election of Directors
Mrs. Klak announced there were two open positions for the Board of Directors and that Cori Nederpelt was resigning form the Board. The floor was then opened for nominations, no nominations from the floor were present. Mrs. Klak received (2) Nomination Forms, one was Jon Alksne and the other David Stouffer. Mr. Alksne was present at the meeting and introduced himself to the members. Upon a motion duly made, and approved, Jon Alksne and David Stouffer were elected by majority vote.
- IV. Community Updates
Mrs. Klak provided an update on various new park and pool equipment purchased. Mrs. Klak also explained that the HOA needed volunteers for the 2016 holiday lighting contest and community events coordinator. Lastly, items coming soon would be sidewalk repairs and new playground equipment anticipated to be installed by the end of November 2016

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- V. Financial Overview
Mrs. Klak summarized the 2017 approved budget, as indicated on the meeting hand-out Exhibit "B" It was announced that the assessment rate would increase to \$530.00 for 2017.
- VI. Q&A
The Board and managing agent responded to questions from the floor
- VII. Adjourn
A motion was made, duly seconded and carried to adjourn at 7:50pm



Kenneth Easterling

President

12/2/16